

select*Print

Contact Information

Distributor:	Customer:	Technical
Contact:	Contact:	Contact:
Phone:	Phone:	Phone:
Fax:	Fax:	Fax:
Email:	Email:	Email:

Anticipated launch date: _____

Stock Components	Inks ex: 1/0, 2/2	Additional Comments
#10 Window		
#9 Reply		
Laser Sheet Page 1		Perf: 3.50 3.66 Other
Laser Sheet Page 2		
Laser Sheet Page 3		

Inserts: Please Circle One:

Static - Inserted in all envelopes

Selective - Predetermined criteria for insert receipt

How often do inserts go in mailing? _____

Current Statement Specifications

Number of Pages	Plex	Maximum Number of Pages
Always 1 page	Simplex Duplex	N/A
Multiple pages	Simplex Duplex Mixed	

Re-Engineered Statement Specifications

Number of Pages	Plex	Maximum Number of Pages
Always 1 page	Simplex Duplex	N/A
Multiple pages	Simplex Duplex Mixed	

Mailing Cycle (Please Circle)

Daily Weekly Bi Weekly Monthly Quarterly Annual Other: _____

Qty per cycle: _____ File receipt date: _____ Turn time: _____

Special Requirements:

? Suppression of Accounts	? Statement Combining	? Charts/Graphs
? Selective Message	? Selective Inserts	? Image – Do Not Mailing
? Confirmation Requirements:		

Please provide samples of the following materials:

? Blank form or laser

? Form with data printed on it

? Envelopes

? Test file: Available on: _____

? Insert